

Plan for Intern Exit Interview

(To be used at the end of the internship)
(Sample-can be changed or altered)

Start Date: _____ | End Date: _____

Position Description:

Student Name: _____

Address:

Phone #: _____ | Fax #: _____

Email: _____

- | | | |
|--|------|-----|
| Did you find the job experience successful? | Yes: | No: |
| Was the job a good learning experience? | Yes: | No: |
| Were the details of the job(s) explained thoroughly? | Yes: | No: |
| Did you receive enough training to do you job efficiently? | Yes: | No: |
| Did the supervisor/mentor provide constructive feedback? | Yes: | No: |
| Was the supervisor/mentor available when you had questions? | Yes: | No: |
| If you went on a field visit, was it a good learning experience? | Yes: | No: |
| Did this experience help you make a choice for your career goals? | Yes: | No: |
| Were the company's rules, policies, and expectations explained thoroughly? | Yes: | No: |

What did you like most about the company?

What did you like the least about the company?

What job(s) did you enjoy doing the most?

What job(s) did you least enjoy doing?
